

Westerly Library & Wilcox Park 3D Printer Rules of Use

Westerly Library & Wilcox Park (WLWP) maintains a Prusa MK4S 3D Printer for use by the public in its Makerspace. Use of the 3D Printer is at the discretion of staff. WLWP reserves the right to deny use of the 3D printer.

Guidelines

- Requests for use must be submitted in two parts:
 - Complete the form ([link form](#)).
 - Email an .STL file to tech@westerlylibrary.org, no larger than 25 mb
 - ♣ [Email Subject: 3D Printer Print - First Name Last Name](#)
 - ♣ [File Name Format: Lastname.Firstname.3D.mm.yyyy](#)
- Patrons will be contacted within 3 business days of their print submission regarding next steps.
- Cost: \$.10/gram of PLA filament. Full estimates are provided before printing. Please note additional weight of supports and brims may need to be added to the project to improve the likelihood of a successful print and will contribute to the total cost. Pre-payment must be made by cash or check.
- WLWP does not guarantee a successful print. Unless the print fails to finish, the cost of the completed print, regardless of quality, will still be charged.
 - If a 0-2 hour print fails, it may be attempted once without charge.
 - If a 2-4 hour print fails, any additional attempts will be charged.
- Total prints must not exceed 4 hours in a single month.
- Projects are approved and completed on a first come, first served basis
- Staff will lead each print.
- Project ideas & inspiration can be found at www.thingiverse.com, www.printables.com, www.myminifactory.com, and designed using www.tinkercad.com. [Staff are available for guidance regarding each 3D print.](#)
- Items must be picked up by the individual listed on the submission form.
- Items that are not picked up after a month become the property of Westerly Library & Wilcox Park. Patrons that do not pick up prints may find future requests denied.
- It is prohibited:
 - To print any guns, gun parts, knives, weapons or objects that are intended to physically harm, or attempt to harm, a person or animal in any way. R.I.G.L § 11-47-8 prohibits the possession and manufacture of 3D printed firearms
 - To print obscene or inappropriate materials
 - To print any object that violates or infringes upon a patent, trademark, or other proprietary right. Use of the 3D Printer will follow all legal guidelines. U.S. Copyright Law governs the making of photocopies or other reproductions of copyrighted material
 - To use the 3D printer in any way that violates local, state and federal law; including the Undetectable Firearms Act

Jobs are run in the order they are received. We are unable to accommodate requests to complete prints by a particular date.

Staff will notify patrons when jobs are complete. Completed jobs must be picked up at the Technology Desk located in the Computer Lab.

Filament Colors



Azure Blue



Anthracite Gray



Galaxy Red



Galaxy Purple



Forest green



Yellow



Pristine White



Pink

3D Printer Form

Name: _____

Library Card # (optional): _____

Phone Number: _____

Email: _____

Do you prefer to be contacted by phone or email?

Best time to contact you: _____

Date of submitted project: _____

Name of File: _____

Short Description of your project: _____

Preferred Color of Print:

☐ Azure Blue

☐ Anthracite Grey

☐ Galaxy Red

☐ Galaxy Purple

☐ Galaxy Green

☐ Yellow

☐ Pristine White

☐ Pink

Estimate desired size of print:

Comments for staff to know about your print:

By submitting and signing this form, I understand and will adhere to the stated 3D Printer Guidelines.

Signature (type or sign): _____

Date: _____