Westerly Library and Wilcox Park

Reasonable Accommodation Request Form

The Kent Memorial Library seeks to provide reasonable accommodations for physical access, communications, or other needs to ensure services, activities and programs are available to individuals with disabilities. Please complete the following form regarding your reasonable accommodation request and submit it no later than 15 days before the program.

Name: ________________________________________________ Date:___________________

Address:______________________________________________________________________

City: _____________________________________ State: _________ Zip Code:_____________

Phone (day): ________________________ (evening):__________________________________

Cell: __________________________ e-mail:_________________________________________

What service program or activity does this request concern?______________________________
______________________________________________________________________________

What is the disability that makes an accommodation(s) necessary? (specify): ________________
______________________________________________________________________________

What accommodation(s) are you requesting? (specify): _________________________________
______________________________________________________________________________

Assistive equipment (please describe equipment you are requesting be provided): ____________
______________________________________________________________________________

Please provide any additional information that might be helpful in processing your
accommodation(s) request: _______________________________________________________

Please submit your completed form no later than 15 days before the program to:

Executive Director, Westerly Library and Wilcox Park
44 Broad Street
Westerly, RI 02891

The Americans with Disabilities Act (“ADA”) does not require The Kent Memorial Library to
take any action that would fundamentally alter the nature of its programs or services, or impose
an undue financial or administrative burden.